



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

*Minutes of the Meeting of the Todd County Board of Commissioners held on
September 15th, 2026*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 15th day of September, 2026 at 9:00 AM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present except Commissioner Noska.

Approval of Agenda

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented with addition of item 5.6 CMCOA Update.

Consent Agenda

On motion by Denny and second by Neumann, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for September 1st, 2026 as presented.

Accept resignation of Elizabeth Perish, seasonal worker at Todd County Transfer Station effective 8-14-2026.

Hire Laura Bunde for the Administrative Specialist position start date TBD at a pay rate of \$24.41 an hour Grade 5/E Step A

To approve the hire of Jessica Scherping to fill an open Eligibility Worker position. Grade F/6, Step A, \$26.36. Start date: TBD

To approve the hire of Kimberly Orozco to fill an open Eligibility Worker position. Grade F/6, Step A, \$26.36. Start date: TBD

Auditor-Treasurer

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the August 2026 Auditor Warrants number (ACH) 906244 through 906325 in the amount of \$660,097.74 (Manual) 1449 through 1492 in the amount of \$3,002,375.98 and (Regular) 246842 through 246992 in the amount of \$869,517.56 for a total of \$4,531,991.28.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 404669 through 404695 in the amount of \$18,658.23 and (Regular) 60069 through 60110 in the amount of \$127,809.57 for a total of \$146,467.80.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 807836 through 807874 and (Regular) 714474 through 714510 for a total of \$71,055.78.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 602096 through 602111 and (Regular) 519101 through 519113 for a total amount of \$64,741.64.

On motion by Denny and second by Becker, the following resolution was introduced and adopted by unanimous vote:



RESOLUTION FOR A PUBLIC LAND AUCTION OF TAX-FORFEITED PARCELS IN TODD COUNTY

WHEREAS: Tax-Forfeited Parcels in Todd County have been reappraised and classified as provided by M.S. 282.01, and will be offered for sale by the Todd County Auditor/Treasurer at a public auction.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners do hereby approve said land auction to be held online with bid4assets starting on Monday, October 19th, 2026, starting at. The Todd County Auditor/Treasurer is hereby directed to publish a notice of the upcoming land auction as provided by law.

BE IT FURTHER RESOLVED, that the terms of sale are as follows:

All properties that are sold with bid4assets will need to follow their payment schedule, no payment plans will be offered, and full payment are due per bid4assets parameters.

A charge of \$25.00 will be made for each State Deed issued.

A charge of \$46.00 will be made to record the State Deed.

State Deed Tax on the amount of purchase will be collected. (0.0033 x purchase price of more than 3k or minimum of \$1.65)

A \$50.00 fee for well certificate, if applicable, will be collected.

A Tax Forfeiture Administration fee of \$250.00 will be collected.

A 3% Assurance Fund charge will be made (as per M. S. 284.28, Subd. 8).

BE IT FURTHER RESOLVED, that Tax-Forfeited Parcels will be offered for sale subject to liens, existing roads, easements and leases, if any, and any special assessments canceled at forfeiture may be reassessed by the municipalities after the sale.

BE IT FURTHER RESOLVED, *that all Tax-Forfeited Parcels are sold as is.*

BE IT FURTHER RESOLVED, that the right is reserved by Todd County, in the interest of the public, to cancel this sale at any time prior to its sale.

Central Minnesota Council On Aging

Lori Vrolson provided an update to the board regarding the Central Minnesota Council On Aging's roles, responsibilities and programs offered to senior citizens.

County Sheriff

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: Approve the change in the Organization Chart from 2 Court Security positions to Road Deputy positions.

Solid Waste

On motion by Denny and second by Neumann, the following motion was introduced and adopted by unanimous vote: Approve the bid by Oberg Fence in the amount of \$18,388.00.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: Approve the bid by Two Rivers Enterprises in the amount of \$10,840.00.

Planning & Zoning

The September 2026 Planning Commission minutes and staff report were provided for review.

On motion by Neumann and seconded by Denny, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the rezoning of the identified parcel from Shoreland- NE to Shoreland - NE and Commercial with no conditions.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and allow the continuation of CUP-2024-015 and allow for the construction of one additional 30'x40' greenhouse structure.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the CUP with the following conditions:

1. Operation is restricted to wholesale production of products as identified in the application.
2. Operation shall be conducted within a permitted structure.
3. Outdoor storage of products shall be allowed but shall be conducted in compliance with Section 9.01B of the Todd County Planning and Zoning Ordinance.
4. Storage of finished products must be located outside of the road right-of-way.
5. There shall be no loading or unloading of materials within the road right-of-way.
6. Applicant shall abide by all other applicable federal, state, and local standards.

On motion by Denny and second by Neumann, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the CUP with the following conditions:

1. Site is limited to the construction of a single structure as proposed in the application. Additional storage structures shall require the review of the Planning Commission.
2. New accesses from the public roadway shall be approved by the road authority prior to installation.
3. Vegetative screening shall always be maintained to provide sufficient screening to Turtle Lake.
4. Applicant shall abide by all other applicable federal, state, and local standards.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the CUP with the following condition.

1. Applicant shall abide by Section 9.17 of the Todd County Planning and Zoning Ordinance.

On motion by Byers and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

Resolution to Amend Section 9.04-Prohibited Structures of the Todd County Planning and Zoning Ordinance

WHEREAS, on July 7th, 2026, the Todd County Board of Commissioners discussed an amendment to Section 9.04 of the Planning and Zoning Ordinance and recommended the Planning Commission review this section;

WHEREAS, on August 6th and September 3rd, 2026, the Todd County Planning Commission held a public hearing and reviewed an amendment to Section 9.04;

WHEREAS, following a full review and discussion by the Planning Commission, a recommendation was made to adopt an amendment to Section 9.04;

NOW, THEREFORE, BE IT RESOLVED, at the Todd County Board of Commissioners now has adopted an amendment to Section 9.04 which shall take effect on September 15th, 2026.

Health & Human Services

On motion by Becker and second by Denny, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING SUPPORT FOR ARROWS FAMILY SERVICES

WHEREAS, Arrows Family Services is a charitable 501(c)(3) nonprofit organization providing services to the residents of Todd County, and;

WHEREAS, Arrows Family Services is seeking funding through Sourcewell's Impact Funding to develop and operate a Mobile Community Resource Center designed to bring information, resources, referrals and community-based services directly to communities within Todd County, and;

WHEREAS, a mobile Community Resource Center can increase access to resources and supports, therefore removing potential barriers and to improve overall community functioning, and;

WHEREAS, Sourcewell's Impact Funding requires eligible projects to be a collaborative effort between a non-profit organization and a local unit of government, and;

WHEREAS, Todd County recognizes the value of collaboration among local government and community partners to improve access to services to enhance the quality of life for the residents of Todd County, and;

WHEREAS, Todd County will collaborate with Arrows Family Services by helping to identify communities and populations to serve, coordinate referrals to Arrows Family Services, and provide information for, or participate in, mobile-site events;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby expresses its formal support for Arrows Family Services to apply for Sourcewell Impact Funds for the development and operation of a mobile Community Resource Center to serve and support the residents of Todd County.

Administration

Discussion was held regarding potentially changing the terms of the current Lease of the Todd County Expo Building with Long Prairie Hockey Association.

Commissioner Becker made a motion to continue the LPHA Lease Agreement as-is with 2% annual rent increase which was later rescinded.

The current Lease of the Todd County Expo Building with Long Prairie Hockey Association remains as originally signed and valid through March 31, 2027.



On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: Adopt the tentative agreement with Teamsters-Sheriff's Supervisors.

Finance Committee

On motion by Neumann and second by Becker, the following resolution was introduced and adopted by unanimous vote:

DISCONTINUE ANNUAL FUNDING TO THE NEW LONG PRAIRIE SHOP SAVINGS ACCOUNT

WHEREAS, on July 1st, 2014, the Todd County Board of Commissioners approved a resolution that created a dedicated savings account for the sole purpose of the construction of a new Long Prairie Public Works Shop with annual deposits funded at no less than a minimum of \$200,000 annually until the construction of the new Long Prairie Shop is completed, and;

WHEREAS, the Todd County Board of Commissioners adopted funding reductions for FY2015 via BA #20141202-11, FY2016 via BA #20151103-18 and FY2018 via BA #20170919-04 which reduced the annual funding for the Long Prairie Shop Savings Account for these years, and;

WHEREAS, on September 19th, 2017, the Todd County Board of Commissioners adopted a restructuring of the funding plan for the future construction of a new Public Works Long Prairie Shop to include the resolve that future annual deposits be sourced from and remain within Fund 01-General Revenue at no less than a minimum of \$219,000 annually until the construction of the new Long Prairie Public Works Shop is completed or other direction is passed by the County Board, and;

WHEREAS, during the preparation of the County's Fiscal Year 2024, 2025 and 2026 Budgets its was approved a reduction of the required annual savings deposit to \$0 would be in the best interest of the county, and;

WHEREAS, during the preparation of the County's Fiscal Year 2027 Budget it was determined that reduction of the required annual savings deposit to \$0 and discontinuing this annual commitment would be in the best interest of the county to reduce the overall financial impact to the County's local levy.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby reduce the required annual \$219,000 deposit to the New Long Prairie Shop Savings Account to \$0 for Fiscal Year 2027 and discontinue this annual deposit indefinitely or until the Todd County Board of Commissioners passes a resolution for providing other direction.

On motion by Denny and second by Becker, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ADOPTING THE 2027 PRELIMINARY LEVY

WHEREAS, the Laws of the State of Minnesota direct that the Todd County Board of Commissioners are required to approve by resolution a preliminary levy no later than September 30th annually, and;

WHEREAS, The Todd County Board of Commissioners have considered the financial situation of the County and had an opportunity to deliberate the levying of property taxes upon property owners within the County.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the 2027 Preliminary Levy for Todd County, for property taxes payable in 2027 per table below, with the authority to reduce this levy before the final levy deadline of December 28th 2026.

	Certified Levy	Program Aid	Local Levy
General Revenue	14,576,001.00	1,945,705.00	12,630,296.00
Road & Bridge	2,425,720.00		2,425,720.00
Human Services	4,717,014.00		4,717,014.00
Public Health	441,851.00		441,851.00
Comp Water	5,360.00		5,360.00
Regional Library	369,108.00		369,108.00
Bonded Indebtedness	379,385.00		379,385.00
County Fair	25,000.00		25,000.00
Parks & Trails	25,000.00		25,000.00
Total	22,964,439.00	1,945,705.00	21,018,734.00

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To set the Truth in Taxation Hearing for Monday, November 30, 2026 to begin at 6:00 p.m. in the Todd County Commissioner's Boardroom.

Closed Session

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To enter into closed session pursuant to MN Statute 13D.05, Subdivision 3© at 10:58 a.m.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To reopen the session at 11:16 a.m.

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported that absentee voting for the State General Election opens Friday, September 18th and any interested persons can reach out to the office or utilize the mnvotes.gov website for more information.

County Coordinator's Report

The County Coordinator reported attending meetings including Policies, Emergency Management, County Attorney, PZ, AMC, Park Board, Solid Waste, Insurance, and TWCC.

County Commissioner's Report

The Commissioners reported on meetings and events attended.



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Commissioner Denny attended meetings including Personnel, Dept Head, SWCD, Solid Waste, and Finance.

Commissioner Becker attended meetings including Policies, Rainbow Rider and TWCC.

Commissioner Byers attended meetings including Dept Head, Rep Fischbach Visit, TCDC and TWCC.

Commissioner Neumann attended meetings including Sauk River 1W1P, CMCOA, Park Board, Solid Waste and Rainbow Rider.

Adjourn

On motion by Becker and second by Denny, the meeting was adjourned for the month of September 2026.

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
ELECTION SYSTEMS & SOFTWARE INC	\$ 2,415.25
GOVERNMENTJOBS.COM, INC	\$ 5,781.13
HAZARD CONSULTANTS INC	\$ 3,681.20
PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH	\$ 98,136.20
SCHOMMER/MICHAEL	\$ 2,788.49
SEACHANGE PRINT INNOVATIONS	\$ 10,317.88
WEST CENTRAL REG JUVENILE CTR	\$ 6,554.00
20 PAYMENTS LESS THAN 2000	\$ 6,734.93
CENTRA CARE	\$ 13,350.31
CENTRAL APPLICATORS INC	\$ 7,947.22
CHARM-TEX	\$ 4,859.90
CITY OF LONG PRAIRIE	\$ 104,934.14
COUNTIES PROVIDING TECHNOLOGY	\$ 8,235.00
FLEET SERVICES/WEX BANK	\$ 11,904.88
MN DEPT OF FINANCE	\$ 9,419.50
PACIFIC LIFE INSURANCE CO	\$ 2,325.00
POPE DOUGLAS SOLID WASTE MANAGEMENT	\$ 27,555.04
VERIZON	\$ 6,863.86
VOYANT COMMUNICATIONS, LLC	\$ 3,278.60
WORMS LUMBER & READY-MIX INC	\$ 4,188.00
34 PAYMENTS LESS THAN 2000	\$ 19,716.06
BRAUN INTERTEC CORPORATION INC	\$ 3,700.00
CENTRAL APPLICATORS INC	\$ 14,908.32
CITY OF STAPLES	\$ 250,910.52
FRANKLIN OUTDOOR ADVERTISING COMPANY	\$ 5,395.00
GALLAGHER BENEFIT SERVICES INC	\$ 2,000.00
HOST CONSTRUCTION CO LLC	\$ 2,917.50
HOST/RON AND STACY	\$ 15,285.19
KEYL KXDL HOTROD RADIO	\$ 2,415.00
KUNKEL/MARK AND GWEN	\$ 21,879.00
LANDWEHR CONSTRUCTION INC	\$ 110,189.31
LONG PRAIRIE OIL COMPANY	\$ 5,637.71
LUTZ/EZRA	\$ 5,850.00
MADDEN GALANTER HANSEN, LLP	\$ 11,230.75



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MINNESOTA POWER	\$	20,603.85
PETERS/MARC AND SHARON	\$	16,245.00
RAHN'S OIL & PROPANE	\$	31,173.21
THIESCHAFER/JUSTIN AND SARA	\$	15,750.00
39 PAYMENTS LESS THAN 2000	\$	18,508.83
AFSCME COUNCIL 65	\$	4,764.44
CENTURY TRAFFIC, LLC	\$	136,744.23
D & D AUTO REPAIR	\$	2,190.71
DOUCETTE'S LANDSCAPING & CONTRACTIN	\$	10,650.00
DS SOLUTIONS, INC	\$	2,620.00
GRIFF'S PIZZA	\$	2,221.72
JERRY'S AUTO BODY	\$	2,251.71
LAW ENFORCEMENT LABOR SERV INC	\$	2,387.82
LIBERTY TIRE SERVICES LLC	\$	4,612.20
LINCOLN FINANCIAL GROUP	\$	7,245.82
METROPOLITAN LIFE INSURANCE COMPANY	\$	14,691.16
MINNESOTA ENERGY RESOURCES CORP	\$	23,304.79
MN TEAMSTERS NO 320	\$	2,991.24
MOTOROLA	\$	2,973.06
NORTHSTAR PLUMBING, HEATING, & AIR LLC	\$	2,770.04
PACIFIC LIFE INSURANCE CO	\$	2,325.00
PETERS LAW OFFICE, P.A.	\$	9,621.25
QUALITY AUTO BODY & GLASS LLC	\$	16,510.58
SHI CORP	\$	73,375.45
STEP	\$	13,253.75
WATERGUARDS LLC	\$	14,023.50
30 PAYMENTS LESS THAN 2000	\$	14,706.42
ARNZEN CONSTRUCTION INC	\$	58,843.97
DECISION POINTS AUTHORS LLC	\$	3,000.00
GOODWIN/EILEEN AND STEVE	\$	94,272.12
L&K RENTALS LLC	\$	5,000.00
LONG PRAIRIE OIL COMPANY	\$	19,144.78
MOTOROLA	\$	2,973.06
SCHOOL DISTRICT 213	\$	7,368.82
SCHOOL DISTRICT 2170	\$	4,404.23
SCHOOL DISTRICT 2753	\$	4,498.79
SCHOOL DISTRICT 787	\$	11,675.02
TOWN OF BIRCHDALE	\$	3,110.32
TOWN OF GORDON	\$	3,724.41
TOWN OF WARD	\$	2,862.14
TOWN OF WEST UNION	\$	2,637.94
WEX BANK-SINCLAIR	\$	2,400.98
38 PAYMENTS LESS THAN 2000	\$	21,878.05
BETTER HEALTH COLLECTIVE	\$	30,160.00
PAYCOM PAYROLL, LLC	\$	40,027.88
PAYCOM PAYROLL, LLC	\$	3,467.11
PUBLIC EMPLOYEE RETIREMENT	\$	6,310.75



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WEX HEALTH INC - HSA	\$	4,268.70
CASEY'S BUSINESS CARD	\$	3,733.84
PUBLIC EMPLOYEE RETIREMENT	\$	165,820.63
WEX HEALTH INC - HSA	\$	41,597.25
VOYA (MSRS)	\$	7,316.48
COUNTY OF TODD	\$	2,694.96
BETTER HEALTH COLLECTIVE	\$	327,450.00
PAYCOM PAYROLL, LLC	\$	795,387.57
MN DEPT OF REVENUE	\$	109,488.90
US BANK-CC	\$	9,186.44
PAYCOM PAYROLL, LLC	\$	3,467.10
PAYCOM PAYROLL, LLC	\$	40,237.17
PUBLIC EMPLOYEE RETIREMENT	\$	6,193.45
COUNTY OF TODD	\$	2,532.46
WEX HEALTH INC - HSA	\$	16,737.30
VOYA (MSRS)	\$	16,488.73
HUMANA INSURANCE COMPANY	\$	7,855.25
MN DEPT OF REVENUE	\$	4,681.00
PUBLIC EMPLOYEE RETIREMENT	\$	101,187.44
PAYCOM PAYROLL, LLC	\$	608,246.55
PAYCOM PAYROLL, LLC	\$	3,467.11
PAYCOM PAYROLL, LLC	\$	39,285.03
PAYCOM PAYROLL, LLC	\$	588,128.62
17 PAYMENTS LESS THAN 2000	\$	16,958.26
TOTAL:	\$	4,531,991.28

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
CENTRAL APPLICATORS INC	\$ 11,379.28
CROSBY AND SONS CONSTRUCTION	\$ 38,373.12
FARM-RITE EQUIPMENT, INC	\$ 30,218.02
GALLS LLC	\$ 3,784.26
JENKINS IRON & STEEL INC	\$ 3,400.00
JERRY'S AUTO BODY	\$ 7,388.99
LONG PRAIRIE LEADER	\$ 3,455.00
LONG PRAIRIE OIL COMPANY	\$ 3,346.10
NORTHERN STAR COOP	\$ 2,609.52
SHI CORP	\$ 8,226.90
SUMMIT COMPANIES	\$ 9,661.50
VILLARD IMPLEMENT COMPANY	\$ 2,703.43
57 PAYMENTS LESS THAN 2000	\$ 21,921.68
Total:	\$ 146,467.80

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
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RURAL MN CEP INC	\$	11,430.25
TODD COUNTY AUDITOR TREASURER	\$	15,096.10
USPS-POC	\$	4,774.81
61 PAYMENTS LESS THAN 2000	\$	29,487.69
TRAFERA LLC	\$	2,848.00
11 PAYMENTS LESS THAN 2000	\$	7,418.93
Total:	\$	71,055.78

VENDOR NAME	AMOUNT
AUTO OWNERS INSURANCE	\$ 2,000.00
V # 18360	\$ 3,113.99
V # 18340	\$ 5,311.83
LITTLE SAND GROUP HOME	\$ 12,398.14
PORT GROUP HOMES	\$ 9,979.68
PRESBYTERIAN FAMILY FOUNDATION INC	\$ 12,249.39
STEP	\$ 6,416.24
22 PAYMENTS LESS THAN 2000	\$ 13,272.37
Total:	\$ 64,741.64

On a motion by Denny and second by Neumann, the preceding minutes of the County Board meeting held September 15th, 2026 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on October 6th, 2026.

Witness my hand and seal:

/s/ on file
Bob Byers, County Board Chairperson

/s/ on file
Denise Gaida, Todd County Auditor-Treasurer